



National Power Corporation

MINUTES OF PRE-BID CONFERENCE

SUPPLY AND DELIVERY OF PNEUMOCOCCAL CONJUGATE VACCINE (PCV13) FOR NPC EMPLOYEES

P. R. NO. HO-CBM20-014/ REF. NO. PB201027-NA00305 (PB3)

DATE : 22 December 2020
TIME : 9:30 AM
VENUE : Kañao Function Room, NPC Building, Diliman, Quezon City
BID OPENING : 04 January 2021

Attendees:

BIDS AND AWARDS COMMITTEE (BAC)

Chairman:

Rene B. Barruela

Vice President, CAG – via virtual

Vice Chairman

Atty. Rodolfo M. De Guzman Jr.

Corp. Atty. A, LSD, OLC – via virtual

Members:

1. Antonio A. Orquia

Manager, QASD, ESD, PES

2. Atty. Rosalito R. Castillo

Manager, IPPCM, RMS – via virtual

3. Jenalyn Aurea S. Tinonas

Manager, FPBPRD, AFG

TECHNICAL WORKING GROUP (TWG)

Member:

Henry L. Mendoza

Principal Engineer A, CEAD, DDD, PES

BAC SECRETARIAT

Nathalie Claire R. Abarquez

PROSPECTIVE BIDDERS

Name of Company	Name of Representative(s)
1. Medstation Biologicals Inc.	Melody Enar – via virtual

Minutes of the Proceedings

The pre-bid conference was called into order by the BAC Chairman, Rene B. Barruela, at 09:00 A.M. in the presence of the Members of the BAC, Chairman of the TWG, BCSD Secretariat, and the prospective bidder.

No bidder secured the Bidding Documents. Only Medstation Biologicals, Inc. attended the pre-bid conference via virtual. The TWG referred the prospective bidders to the salient points of the PR. The ABC is PhP 1,038,500.00. Schedule of Bid Submission and Opening is on 04 January 2021 at 9:00 A.M.

Hereunder are the queries/concern of the prospective bidder:

Name of Bidder/s	Bidder's Concerns/Queries	NPC' Reply / Agreement
1. Medstation Biologicals Inc.	1. Since the Mayor's Permit will expire on 31 December 2020, will NPC accept the said document?	NPC allows the 2020 Mayor's Permit.
	2. Is it possible to use the Manager's Check, which was submitted during the second bidding, for this third schedule of public bidding?	NPC will issue a Clarificatory Bid Bulletin regarding this matter.
	3. How about the terms of payment?	This will also be included in the Bid Bulletin.
	4. How many vaccines are needed for this project?	As stated in Section VI – Technical Specifications Part I Clause TS-2.0, the quantity is 310 pieces.
	5. When can we buy the bid documents?	The bidder may secure the bid documents before the bid opening.
	6. Is storage needed for this?	As stated in Section VI – Technical Part I Clause TS-2.0: "Provide refrigeration equipment with +2 to 8°C (cold temperature equipment) with a capacity of at least 300-400 pieces pre-filled vaccine syringes."
	7. Is NPC open on 23, 28 and 29 of December?	Yes.

Comment(s)/Observation(s):

- The BAC instructed the representative of the prospective bidder to review the bid documents and if they have further concerns, they may send the official letter addressed to the BAC ten (10) calendar days before the schedule of bid submission/opening.


Since there are no other matters to be discussed, the meeting was adjourned at 09:30 A.M.

Prepared by:



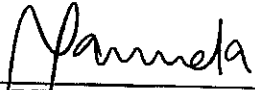
NATHALIE CLAIRE R. ABARQUEZ
Facilitator

Reviewed by:



HENRY L. MENDOZA
Member, TWG

Approved by:



RENE B. BARRUELA
Vice President, CAG and
Chairman, Bids and Awards Committee